

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON  
MONDAY 9 SEPTEMBER 2024 AT 7.30PM IN THE VILLAGE HALL**

**Present:** Cllrs C Groves, D Lindsay, R Sheehan, T Suter, J Webster, P Woodrow, A Oughton (Clerk) and no members of the public.

**24/59 Public Discussion and Public Questions**

There was no public discussion or public questions.

**24/60 Apologies for Absence**

Apologies for absence received from Cllr Brown (business).

**24/61 Declarations of Interest and Dispensations**

Cllr Suter declared an interest as the applicant for planning applications related to Spokes Farm Cottage and did not take part in discussion or vote on these items.

**24/62 Minutes**

Minutes of the meeting held on 8 July 2024 were confirmed as a correct record and signed by the Chairman.

Minutes of the meeting held on 12 August 2024 were confirmed as a correct record with the following amendment:

To add the following paragraph under planning application P24/S2028/PIP – Highway House Barn *‘Oxfordshire County Council’s (OCC) objection to the application was noted and no further discussion took place’*.

**24/63 Matters Arising**

Following the last meeting the Clerk contacted the s106 officer at South Oxfordshire District Council (SODC) regarding ‘spend by dates’ on £4.5k of Community Infrastructure Levy (CIL) funds held by the parish council.

The s106 officer has agreed to extend ‘spend by dates’ on the basis that £8k has been set aside to update AV equipment in the village hall but that it makes sense that this upgrade takes place at the same time as the refurbishment which is not expected to commence for another 18 months to 2 years.

**24/64 Planning Applications**

**P24/S2521/S73 & P24/S2606/S19 - Spokes Farm Cottage, Rectory Road, Great Haseley, OX44 7JQ**

Variation of Condition 2 (Approved plans) for a reduced scope of works on application P23/S2300/HH (Repair of the existing buildings including partial removal and reconstruction of upper gable wall of lean-to wall. Creation of new internal doorways. Formation of a link to the neighbouring outbuildings).

**Resolved to Support the applications**

**P24/S1981/LB & P24/S2469/HH - 14 Mill Lane, Great Haseley, OX44 7JU**

**Amendment No. 1**

To rebuild the garden shed and increase the length of the shed slightly. To extend the existing wall along the northern perimeter and part way along the Eastern perimeter. To clad the blockwork wall in stone to match the surrounding walls in the village. (Rebuild of the garden gate and additional garage window as detailed by information received 22 August 2024.)

**Resolved to Support the applications**

**P24/S2399/LDP - 3 London Road, Milton Common, OX9 2NS**

Proposal to install a 12KW Air Source Heat Pump. (As amplified by additional information received 28 August 2024.)

**Resolved to Support the application**

It was noted that the District Planning Authority has granted permission for the following application:

**P23/S3379/FUL - Land North of Rectory Road, Great Haseley**

Erection of dwelling and associated works including access with residential area. Outside and to north and north east of garden area provision of species rich grassland (0.04ha). (Amended plan to show residential curtilage and biodiversity offset area received 29 November 2023 and additional drainage information received 23 February 2024, 9 May 2024 and 30 May 2024).

**24/65 Financial Report**

Bank statements to 30 August 2024 had been circulated together with the Bank Reconciliation Report. Current account income relates to a 2<sup>nd</sup> quarter VAT reclaim. Expenditure was as approved at previous meeting.

The bank has confirmed that an application for online banking and the necessary information related to three nominated signatories has been received and accepted. The next step will each signatory will receive an activation code. It is expected to commence online banking in November.

**24/65a Payments**

The following payments were approved: £45.00 Open Spaces Society, £79.56 Shield Maintenance Ltd, £780.00 A & W Grounds Maintenance, Parish Administration £89.86, £420.00 Richard Taylor Landscapes.

**24/66 Oxfordshire Association of Local Councils (OALC)**

OALC has two sources of income, member subscriptions and training. Over the last few years OALC have been running at a loss and using reserves to continue to provide these services to members. However, this is not sustainable and OALC have given members advanced notice of an increase in subscription in 2025-26. The proposal will be put to an online extraordinary general meeting on 7 October 2024.

It was **Resolved** to submit a postal vote in support of the proposed increase which for Great Haseley will mean the cost of membership subscription for 2025-26 will be £180.00 excl. vat.

**24/67 Data Protection**

After discussion it was **Resolved** to adopt the Data Protection Policy. It was further **Resolved** to register with the Information Commissioner's Office.

The Clerk and Councillors are to consider what data they hold and on what basis. Any data that does not have a legitimate reason to be held but must safely destroyed, if in paper form shredded and if held electronically deleted.

#### **24/68 Miss Cross Field and Playing Fields**

The annual RoSPA safety inspection reports were noted for Miss Cross Field and the Playing Fields. Cllr Groves will review the reports and compile a list of actions to consider at the next meeting.

#### **24/69 Allotments**

This item was deferred to the next meeting.

#### **24/70 Projects**

##### Public Art

Nothing further to report at present.

##### Neighbourhood Priority Statement (NPS)

Consultation will take place at the next Pop-Up Pub. Cllr Suter has worked on a draft NPS during the summer, various pieces of information need to be gathered and added to the document.

#### **24/71 Reports from Committees / District and County Councillors**

District Councillor Georgina Heritage had given her apologies and circulated her monthly report. County Councillor Freddie van Mierlo had given his apologies.

Village Hall – plans for the Apple Day on 6 October in Millennium Wood are going well a pop-up pub will be part of the event. The next pop-up pub at the village hall will take place on 11 October. A quiz and pop-up pub are planned for 1 November. The village hall accounts are being audited.

Millennium Wood – Bottled apple juice will be available to purchase on Apple Day. The grass cutting regime is to be reviewed for next year. Maintenance work over the winter is planned with the help of volunteers.

The proposed wording for the plaque to be fitted to the new bench had been circulated ahead of the meeting. The parish council agreed with the wording provided members of the Pumpkin Show Committee also agree.

Environment – Provisional agreement has been received from the Trust for Oxfordshire Environment (ToE) for a funding application to complete hedge planting on the recreation ground. **Resolved** that the parish council will forward fund the project and submit invoices to ToE who will then release approved grant funding.

Footpaths – a resident has asked if they can clear vegetation from the path between Back Way and Lewington Close. This was agreed, provided the resident communicates their intentions to residents alongside the path.

Playing Fields – Two more cricket matches are scheduled after which the wickets will be refurbished and the outfield treated.

**24/72 Information Exchange**

Repairs to the roof of the shed behind the village hall – The parish council confirmed financial provision for repairs has been made and Cllr Woodrow will contact the contractor to start the work.

It was agreed Cllrs Lindsay and Suter will meet a member of the Highways Engagement Team on Thursday 10 October 2042 at 2pm.

OCC is reviewing its forward programme for road maintenance (resurfacing, surface dressing etc.). County Councillor van Mierlo has asked for input from parish councils as to which roads require treatment. Whilst councillor input is only one of many metrics used to determine priority, Cllr van Mierlo is keen to feed the parish council’s views into the matrix. It was agreed to submit a request for work to the A329 by the Oxfordshire Golf Club and the A40 at Milton Common.

Item for a future agenda: Speed Indicator Device Signs (SIDs).

**24/73 Date of Next Meeting**

It was agreed that the next meeting will take place on 11 November 2024 in the Village Hall, commencing at 7.30pm.

*{Post meeting note – a planning application has been received and therefore a meeting will take place on Monday 14 October 2024 to determine a response to this and any other applications received before the agenda is published}.*

There being no further business, the meeting closed at 8.45pm

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Chairman  
11 November 2024